

# Buried in Paper?

Tired of looking through boxes  
and Wasting money on Storage?  
Start scanning



**IMS Document Management & Services** can help! IMS is a full service document scanning company that can help you get paper out of your offices, and put documents at your fingertips.

**IMS** will speed scan your documents and put them in easy to find and use software, or “electronic file cabinets”, as well as supply and train your staff with scanning and electronic storage.

**IMS** can also store documents in a fire-safe warehouse with a QR code for easy access if a dealership is audited. This can save scanning older documents that need to be kept safely. When they are no longer needed, IMS can shred the documents safely and securely.

- Document Scanning
- Document Storage
- Document Shredding
- Software service for easy to find and store documents

**IMS Document Management & Services** is a Missouri-based company! Their goal is to help streamline your paper process and make your dealership run more efficiently.

Learn more at [www.IMSsecure.com](http://www.IMSsecure.com), or call Vince Fuemmeler at IMS at 573-581-2800, or call Julie to set up a consultation!

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For more information,  
contact Julie Sells at

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